Submission Date: Click or tap here to enter text.

Host Name: Click or tap here to enter text.

Host Cell Phone Number: Click or tap here to enter text.

Host E-Mail Address: Click or tap here to enter text.

Event Location: Click or tap here to enter text.

Event Date: Click or tap here to enter text.

Approximate gross square footage of event space: Click or tap here to enter text.

Number of Vehicles: Click or tap here to enter text.

Number of Personnel: Click or tap here to enter text.

**Plan Submission**

If the Vehicle-Based Gathering is a Live Performance which includes musical, theatrical, or artistic groups, lectures and presentations, movie showings, and religious or other cultural ceremonies, and involves more than 200 vehicles, the Highly-Regulated Vehicle-Based Gathering Plan must be submitted to COVIDRecovery@acgov.org for review at least four weeks in advance of the scheduled performance.

NOTE: Hosts for Live Performance Vehicle-Based Gathering scheduled before the Order No. 20-12b’s effective date of Monday, September 14, 2020, must provide plans within two weeks of the event.

**Order Review & Posting**

☐ Reviewed Order No. 20-12b Highly Regulated Vehicle Based Gathering

☐ Plan will be posted prominently at the entrance of the gathering

**Vehicle Monitoring**

Explanation of how Host will limit the number of cars that can enter the designated location for the event:

Explanation of how the arrangement of cars will allow for six-foot distance from one another and at all times:

How the Host, Personnel, and security will monitor the gathering so that only the occupants of one vehicle are allowed to exit their vehicle at a time during the gathering (except for bathroom use, picking up pre-purchased concessions, and emergency):

Plan of monitoring occupants of the vehicle to ensure only occupants of one vehicle exit at a time?

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**Restrooms (only if applicable)**

*Physical Distancing*

Line monitoring will be performed by:

Explanation of how no more than 10 people will be standing in line for the restroom and how physical distance will be maintained:

*Cleaning and Disinfecting*

Disinfection will be performed by:

Explanation of the restroom cleaning and disinfecting schedule and of how the restrooms will be stocked with sanitizing supplies such as soap and paper towels.

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**Concessions (only if applicable)**

NOTE: Alcohol sales and outdoor dining is prohibited. Food and beverages must be consumed in the vehicle.

☐ Go to the Alameda County Department of Environmental Health [website](https://deh.acgov.org/covid-19.page) and review and implement the [Guidance for Food Facilities](https://deh.acgov.org/deh-assets/docs/Covid19%20Guidance%20for%20Food%20Facilities%20-%20English.pdf).

*Physical Distancing*

Line monitoring will be performed by:

Explanation of how no more than 10 people will be standing in line for concessions and how physical distance will be maintained:

*Cleaning and Disinfecting*

Explanation of how points of sale are equipped with proper sanitation products, including hand sanitizer and/or sanitizing wipes.

If you’ve implemented additional measures specific to concessions, include them below:

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**Local Law Enforcement Security?**

☐ Yes

☐ No. If no, please provide the following information:

Private Security Company Name (or names of security officers):

Private Security Company Contact Information (if applicable):

How many Security personnel will be present?

Have the Security personnel received a copy of the Highly Regulated Vehicle-Based Gathering Order and a copy of your Highly-Regulated Vehicle-Based Gathering Plan?

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**Live Performance (only if applicable)**

Number of performers:

Number of production staff:

Explanation of how the performers and production staff will comply with face coverings, temperature/symptoms screenings, and physical distancing protocols.

Explanation of how contact among performers and staff outside of a social bubble or household will be minimized:

Explanation of how equipment sharing will be minimized:

Explanation of the sanitation and cleaning protocols:

If you’ve implemented additional measures specific to the live performance, include them below: